



## 2024-25 St. Helen Catholic School Council

Chair – Mrs. S. Tomaino  
Treasurer – Mrs. G. Tota  
Secretary – Mrs. T Landriault  
OAPCE Rep – Mrs. J. Field  
Parish Rep – Mrs. P. Tryfanow  
Principal – Mr. Furtado  
Teacher Reps – Mrs. Kosik, Mrs. Kirkbride  
Non Teacher Rep – Mrs. Tiberi  
Member at Large – Mr. C. Adamiec

**Meeting Date:** March 20, 2025

**Attendees:** Mrs. S. Tomaino, Mrs. G. Tota, Mrs. T Landriault, Mr. Furtado, Mrs. Tiberi, Mrs. J. Field, Mrs. P. Tryfanow, Mrs. Kirkbride

**Regrets:** Mr. C. Adamiec, Mrs. A. Williams, Mrs. Kosik

### **Agenda:**

1. Opening Prayer & Land Acknowledgement
2. Approval of the Minutes from Last Meeting
3. Approval of Tonight's Agenda
4. Parish Report
5. Teacher Report
6. Treasurer's Report
7. Chair's Report
8. Principal's Report
9. New Business
10. Meeting Adjournment & Closing

### **Opening Prayer & Land Acknowledgement:**

- Mr. Furtado completed

### **Approval of the Minutes from Last Meeting/Tonight's Agenda:**

- Approval of December 2, 2024 minutes by Mrs. Landriault, seconded by Mrs. Field
- Approval of agenda by Mrs. Field, seconded by Mrs. Kirkbride

### **Parish Report:**

- Lent Stations of the Cross taking place at St. Christopher's Parish on Friday's at 6:30pm
- Confessions on Saturday's at 10:00am
- Holy Week will take place in April

- More details can be found on the parish website

#### **Teachers Report:**

- To discuss Grade 8 graduation as part of later agenda items

#### **Treasurer's Report:**

- \$5,727.56 in bank account
- Council discussed how much to allocate for upcoming expenses (estimates based on prior year costs plus an increase to estimate for inflation):
  - Grade 8 composites - \$750
  - Grade 8 award plaques - \$300
  - Grade 8 medals - \$200
  - Grade 8 name plates - \$250
  - Fun day - \$75
  - Kindergarten and Grade 8 graduations - \$450
- Estimate closing balance around \$2.8 thousand; usually try to carry-over \$2-3 thousand balance to the next year
- Amounts recently deposited:
  - \$290 – from last Dough Raiser – Council previously voted these funds will go to indoor/outdoor equipment
  - \$147 donations from chocolate fundraiser (\$150 less 2% school cash online fee) – Council needs to vote what these funds will be allocated to
- Krispy Kreme profits \$643; net after pizza party will go to jerseys as previously voted by Council
- Factory Shoe donations to come in September
- Additional Principal requests:
  - Pay for the full cost of X-movement – Total cost \$2,373
  - A portion of the basketball net for the juniors – Total cost \$3,600
- Council discussed that a balance of \$2-3 thousand is usually left in the Council account as an opening balance for the next year
  - Originally Council had allocated \$500 to X-movement (consistent with prior years)
  - If the full cost of X-movement is covered, this would only leave \$500-800 as the opening balance for next year
  - Council discussed future fundraising that would need to take place if the additional Principal requests are paid by Council funds
    - Would need to consider doing the chocolate fundraiser again next year, fundraising as part of Spook-a-thon, etc
    - Mr. Furtado indicated that movies/sporting event nights could be held at the school as an opportunity for Council to generate further funds
  - Council will discuss expense allocations and fundraising further at next meeting
  - Mr. Furtado asked Council to come to the next meeting with fundraising ideas
  - Council to further discuss ways to promote fundraising events (e.g. kick-off assemblies, promoting within the classroom, etc)
- Mrs. Tota to email the school a list of allocated costs to use as a checklist for tracking and reconciliation purposes

**Chair's Report:**

- Poinsettias/Greenery fundraiser
  - Sold 35; Raised \$115.45
- Breakfast with Santa
  - Sold 57 package A and 39 package B
  - Raised \$695, spent \$251.87, net (after 2% school cash online fee) \$429.23
- Krispy Kreme fundraiser
  - Sold 96
  - Raised \$643.20, will deduct pizza party cost for winning class
  - Mrs. Kirkbride's class sold most
  - Net funds to go towards school jerseys
- May Dominoes Dough Raiser
  - Council discussed that funds could go towards the junior basketball net; vote pending
  - Council agreed on May 9 as the fundraiser date
- Kindergarten graduation
  - No date set yet – will be around last week of June
  - Council to work with Mrs. Porter
- Grade 8 graduation
  - School confirmed date - June 25, 2025
  - Will have a luncheon and another activity in the afternoon (to be confirmed)
  - Evening events at St. Christopher's Parish
  - Council to work with Mrs. Kirkbride
- Fun Day
  - No date set yet – likely June 24, 2025
  - Council will buy freezies

**Principal's Report:**

- Upcoming events:
  - March 31 – Speech competition starts
  - April 8 – Grad photos
  - April 9 – Mississauga South chess tournament
  - April 25 – Easter mass at the school
  - April 28 - 30 – Grade 8 grad trip to Camp Muskoka
  - May 4 - 9 – Catholic Education week
  - May 7 – EQAO starts
  - May 28 - 30 – X-movement – parent engagement night TBC (possibly May 29)
  - June 13 – Year end mass
  - June 25 – Grade 8 graduation – mass at 6:30pm at the parish, 7:30pm awards in the parish hall
- Events that recently took place:
  - Shrove Tuesday – school staff made pancakes for the students
  - Boys and girls basketball ongoing
- Council recruitment

- Need to create a School Council recruitment committee – some school staff will also be interested in participating
- Mr. Furtado would like to set up a table at the Welcome to Kindergarten event on May 8 and at next year's school open house
  - Opportunity to connect with parents to promote participating on School Council
- Council discussed having sign-up lists where parents could provide their contact information to receive communication about council events and/or participate in these events
- School considering having a school logo competition where students can design a new logo for the school
- Next meeting April 24, 2025 – along with Board budget meeting

**New Business:**

- No new business

**Meeting Adjournment & Closing:**

- Mr. Furtado completed